**2017 St. Ignatius of Antioch Episcopal Church**

**Craft & Vendor Fair**

**October 7, 2017 ~ 9:00 am – 3:00 pm**

**500 E. Depot Street, Antioch IL 60002 847-395-0652**

officestaff@saintignatius.comcastbiz.net [www.ignatiusantioch.com](http://www.ignatiusantioch.com)

St. Ignatius of Antioch is hosting another Craft & Vendor Fair! The Fair will be held on the church campus on the South West corner of Depot Street and Dep Lake Road, Antioch IL.

**Exhibitor Price: $50**

**Application Deadline: September 1st**

**Requirements:** Payment is due with application. Make check payable to St. Ignatius of Antioch. Completely fill out and return the attached application. \*Money will be refunded in the event of duplicate vendors.

**All Crafts** must be 70% hand-crafted by the individual selling the product. The Fair Committee reserves the right to refuse or remove an application for any reason, even after display is erected.

**Vendors (non hand-crafted items):** The Fair Committee reserves the right to limit vendors based on items being sold. First come first accepted.

The Fair Committee will send an acceptance letter prior to the event.

**Set-up:** Saturday October 7th at 7:00 am. NO set up prior to 7:00 am on Saturday October 7th. You must be checked in by 8:00 am and set up **before** 9:00 am. You are responsible for erected, preparing, removing and cleaning your space(s). NO OVERNIGHT RV PARKING ALLOWED on church property.

Choose either an inside space (limited availability) or an outside booth.

**Inside spaces** include one 8-foot table and two chairs.

**Outside booth spaces** are 10/10, no electric furnished. Tables are available for a fee if desired (see application). If a tent is used, weights are required on tent legs.

**Exhibitor Rules:**

* When arriving for set-up, you must first register with Fair Management located outside the main entrance of the church. You must be checked in no later than 8:00 am and completely set up before 9:00 am (by the start of the event).
* You will receive your booth/table number from Fair Management at the time of onsite registration.
* Send a self-addressed stamped envelope with application to obtain your acceptance letter.
* Drop & Go will be enforced to unload or reload. This limits the traffic in the fair area. Driving in the fair area must be completed by 8:00 am. No cars allowed in show area before 3:00 pm for tear down.
* All exhibitors must be off campus (vehicles, tents, and exhibits) by 6:00 pm.
* During show time, your vehicle will be parked in a designated parking area.
* If you leave the show early for an emergency you must carry your display out.
* Fees are non-refundable unless a written cancellation is received on or before September 1st, 2017. **THIS IS A RAIN OR SHINE EVENT. THERE IS NO RAIN DATE.**
* St. Ignatius of Antioch will not be liable for any loss, damage, or injury of any cause to the crafter, vendors, or their employees or property.

**ALL PROFITS WILL GO TO HELP FUND MENTAL HEALTH SERVICES AT ANTIOCH COMMUNITY COUNSELING SERVICES.**

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**OCTOBER 7TH, 2017 ~ 9:00 AM – 3:00 PM**

Registration Form for Exhibitors

(Submit with payment before **September 1st 2017)**

**Date: October 7th, 2017**

**Application Deadline: September 1st**

Please PRINT CLEARLY-

**Business Name** (If applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_

Phone (Day): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone (Night): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**List Craft Items or Products / Description:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_ Inside 8-foot table: 1 (one) 8-foot table and two chairs included in registration price.

 One 1 table allowed for inside spaces.

\_\_\_\_\_\_\_ Outside booth: 10x10 space. Additional booth space is available for $35.

**Do you need 2 or more booths:** (Circle one) **Yes No**  **How Many: \_\_\_\_\_\_\_\_\_\_\_\_**

**Outside Vendors/Crafters Only: Do you need to rent tables?**(Circle one)  **Yes No**

 **(1 (one) 8-foot table = $10) How many tables needed: \_\_\_\_\_\_\_\_\_\_**

Completely fill out application. Return along with payment and a self-addressed stamped envelope to:

St. Ignatius of Antioch Episcopal Church

Attn: Faye Nash

500 E. Depot Street

Antioch, IL 60002

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Print Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

The Exhibitor, by signing, shall be solely responsible for his/her own insurance coverage and shall agree to indemnify, defend and hold St. Ignatius of Antioch Episcopal Church harmless from and against any and all loss involving Exhibitor and Exhibitor’s property or bodily harm. I have read, understand, and agree to the above details including the Fair Rules.